



# Getting Started

Skyzer's Ingenico Move 5000



## What's in the box



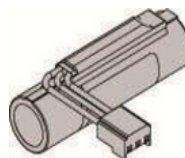
Terminal



Power Supply



Quick Guide




Battery





Base

## Turning on your terminal

Hold  two seconds, a beep and the welcome screen will display

## Turning off your terminal

- Remove the terminal from the base or unplug from the power supply
- Hold  and  for two seconds, a beep and the screen will display "Shutdown in Progress"

## Connecting to power







### Using the base

Place the terminal on its base  
Check the battery symbol is flashing or moving to indicate charging.

### Using the terminal power supply

Connect the terminal power supply unit to the terminal charging port on the left side of the terminal  
Check the battery symbol is flashing or moving to indicate charging.

## Connecting to WiFi

- Press 
- Enter 71 and press 
- Press  to Activate Wi-Fi Support
- Press 
- Press 0
- Key in 6988 then press 
- Select "Control Panel" then "Terminal Settings"
- Select "Communication Means" then "Wi-Fi"
- Select "Switch on" then "Scan networks"
- Select your Wi-Fi network then key in the password of the Wi-Fi using the keypad along with  to toggle through the characters.
- Check the Wi-Fi signal on the upper left corner of the screen if it is green.

## Merchant Logon

- On the idle screen, press F4 to initiate Merchant Logon
- Once it displays "Accepted", you can begin accepting transactions.



## Troubleshooting

If you're after more capabilities, be sure to check out the QUICK GUIDE included in the box.







If you need help, reach out to our team! Skyzer help line is **0800 SKYZER** (759 937), email our support team [support@skyzer.co.nz](mailto:support@skyzer.co.nz), or check out our online guides, helpful videos, and top tips on our website by scanning the QR code, or visit [skyzer.co.nz/guides](https://skyzer.co.nz/guides)

## Shortcut Keys

Key	Shortcut
0	Print pending transactions
3	Reprint the last receipt
Func + Clear	Restart the terminal






## Enabling Surcharge

To surcharge, you must **be transparent** about the surcharge and the customer's options ahead of paying it; provide customers with at least one **alternative payment method** that does not incur a surcharge; and set surcharges so they **do not exceed the additional cost** of accepting the payment that the surcharge applies to.




- Press 
- Enter 8 and press 
- Press  to Enable Surcharging
- Press  to Enable Contactless Surcharging
- Enter the Surcharge Percentage then press 
- Enter Surcharge Minimum Amount then press 

## Enable and Disable Contactless




Ensure you have contactless enabled with your bank

- Press the  then key in 7418 and press 
- Press 7 and it will display "ACTIVATE CTL" or "DISABLE CTL?" then press 
- Restart the terminal by holding  and 

## Settlement Cutover

- Press  and select "2. Admin Menu"
- Select "3. Cutover"
- Press  to carry out cutover, or  to cancel

## Transacting

- From the idle screen, press F1
- Press 
- Using  to scroll, highlight EFTPOS MENU, and select by pressing 

Remember to not remove the SIM card while it's powered on